Solvent handling

Many solvents are supplied in multi-litre containers. These containers are intended for transport and storage, not for day-to-day use. Solvents should be transferred to smaller bottles of a size appropriate for the task.
Why? Because you will be less likely to spill solvent and, if the bottle is dropped, the spill will be smaller.

When pouring solvent from a bottle, the bottle should be entirely inside the fume cupboard.
Why? Because if the bottle is dropped the resulting spill and potential fire will be contained within the fume cupboard and not spread over both the lab and your body.